

**Office of the Deputy Chief Secretary - Administration, Northern Province**

**Service Minute of the Provincial Public Management Service Officers Service in the NPC  
Amendment to the Service Minute - Amendment No. 05**

1. The above Service Minute has been approved by the Hon. Governor on 05.01.2015 with effect from 02.04.2013.
2. Amendment - 05<sup>th</sup> of the Service Minute is indicated in the table below.
3. Effective date of each section of the Amendments are mentioned in the last column.

S. No	Section	Existing parts to be amended	Proposed Amendments	Reason for the Amendments/ Adoption	Effective date
1.	9. Language Proficiency Other Official Language	Proficiency at the relevant level shall be acquired as per Public Administration Circular 01/2014 and other circulars issued subsequently	Proficiency at the relevant level shall be acquired as per Public Administration Circular 18/2020 and other circulars issued subsequently.	According to the Public Administration circular No. 18/2020 dated 16.10.2020	16.10.2020
2.	10.1.1.1(iv)	(iv). Shall have completed a satisfactory service of five (05) years immediately preceding the date of promotion	(iv). Should not have been subject to a disciplinary punishment as per the provisions in Public Service Commission Circular No. 01/2020 as at the date of examining the qualifications for promotion.	Implementation of the provisions of PSC Circular No. 01/2020 dated 01.01.2020 which was approved by PPSC, NPC.	01.01.2020
3.	10.2.1.1(iii)	(iii). Shall have completed a satisfactory service of five (05) years immediately preceding the date of promotion	(iv). Should not have been subject to a disciplinary punishment as per the provisions in Public Service Commission Circular No. 01/2020 as at the date of examining the qualifications for promotion.	Implementation of the provisions of PSC Circular No. 01/2020 dated 01.01.2020 which was approved by PPSC, NPC.	01.01.2020
4.	10.3.2.1(ii)	(ii). Shall have completed a satisfactory service of five (05) years immediately preceding the date of promotion	(iv). Should not have been subject to a disciplinary punishment as per the provisions in Public Service Commission Circular No. 01/2020 as at the date of examining the qualifications for promotion.	Implementation of the provisions of PSC Circular No. 01/2020 dated 01.01.2020 which was approved by PPSC, NPC.	01.01.2020
	Annexure I	Annexure I (Posts of Supra grade cadre are indicated)	Annexure I (Updated posts of Supra grade are cadre indicated)	Annexure I updated as per the MSD cadre approval	19.07.2021

The above Amendment -05 is submitted for approval please.

  
**P. Kuganathan**  
 Deputy Chief Secretary - Administration  
 Northern Province


**P. Kuganathan**  
 Deputy Chief Secretary  
 Office of the Deputy Chief Secretary-Administration  
 Northern Province

Date: 11/10/2022

  
**G. Prashiban**  
 Administrative Officer  
 Provincial Public Service Commission

(PTO)

This Amendment is recommended.

  
**S.M. Saman Bandulasena**  
Chief Secretary,  
Northern Province

**S.M. Saman Bandulasena**  
Chief Secretary,  
Northern Province

Date: 17/10/2022.

**Hon. Governor.**

This Amendment is recommended by the Provincial Public Service Commission, Northern Province on 2022.10.27

It is submitted for the Hon. Governor's approval please.

  
**S. Thiruvakaran**

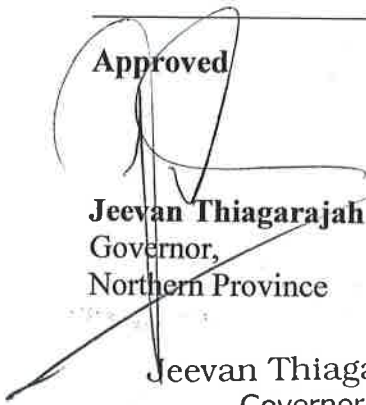
Secretary  
Provincial Public Service Commission,  
Northern Province

**S. Thiruvakaran**  
Secretary

Provincial Public Service Commission,  
Northern Province

Date: 4/11/22

**Approved**

  
**Jeevan Thiagarajah**  
Governor,  
Northern Province

**Jeevan Thiagarajah**  
Governor  
Northern Province

Date: 15/11/2022

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**G. Prathiban**  
Administrative Officer  
Provincial Public Service Commission  
Northern Province

## Annexure I

**Note: Number of Approved Cadre as per the approval given by the Director  
General of Management Service Department**

Ser. No	Department	Designation	Approved Cadre
1.	Governor's Secretariat	Administrative Officer	1
2.	Provincial Cooperative Employees Commission	Administrative Officer	1
3.	Provincial Public Service Commission	Administrative Officer	1
4.	Council Secretariat	Administrative Officer	1
5.	Chief Secretary's Office	Administrative Officer	2
6.	Deputy Chief Secretary - Personnel & Training	Administrative Officer	1
7.	Department of Provincial Motor Traffic	Administrative Officer	1
8.	Department of Provincial Revenue	Administrative Officer	1
9.	Deputy Chief Secretary - Engineering	Administrative Officer	1
10.	Provincial Internal Audit Unit - Northern Province	Administrative Officer	1
11.	Five Ministries of Northern Province	Administrative Officer	5
12.	Department of Provincial Road Development	Administrative Officer	1
13.	Road Chief Engineer Officer - Jaffna	Administrative Officer	1
14.	Road Chief Engineer Officer - Kilinochchi	Administrative Officer	1
15.	Road Chief Engineer Officer - Vavuniya	Administrative Officer	1
16.	Department of Provincial Buildings	Administrative Officer	1
17.	Building Chief Engineer - Jaffna	Administrative Officer	1
18.	Building Chief Engineer - Kilinochchi	Administrative Officer	1
19.	Building Chief Engineer - Vavuniya	Administrative Officer	1
20.	Building Chief Engineer - Mannar	Administrative Officer	1
21.	Department of Provincial Agriculture	Administrative Officer	1
22.	Department of Provincial Animal Production & Health	Administrative Officer	1
23.	Department of Provincial Irrigation	Administrative Officer	1
24.	Deputy Director of Irrigation - Vavuniya	Administrative Officer	1
25.	Deputy Director of Irrigation - Kilinochchi	Administrative Officer	1
26.	Deputy Director of Irrigation - Mullaitivu	Administrative Officer	1
27.	Department of Provincial Land Administration	Administrative Officer	1

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 Provincial Public Service Commission

28.	Department of Provincial Health	Administrative Officer	1
29.	RDHS - Jaffna	Administrative Officer	1
30.	Base Hospital - Point Pedro (Type A)	Administrative Officer	1
31.	Base Hospital - Tellipalai (Type A)	Administrative Officer	1
32.	Base Hospital - Chavakachcheri (Type A)	Administrative Officer	1
33.	Base Hospital - Kayts (Type B)	Administrative Officer	1
34.	RDHS - Kilinochchi	Administrative Officer	1
35.	District General Hospital - Kilinochchi	Administrative Officer	1
36.	RDHS - Vavuniya	Administrative Officer	1
37.	District General Hospital - Vavuniya	Administrative Officer	1
38.	Base Hospital - Chettikulam (Type B)	Administrative Officer	1
39.	RDHS - Mullaitivu	Administrative Officer	1
40.	District General Hospital - Mullaitivu	Administrative Officer	1
41.	RDHS - Mannar	Administrative Officer	1
42.	District General Hospital - Mannar	Administrative Officer	1
43.	Department of Provincial Indigenous Medicine	Administrative Officer	1
44.	Department of Provincial Education	Administrative Officer	1
45.	Zonal Education Office - Jaffna	Administrative Officer	1
46.	Zonal Education Office - Valikamam	Administrative Officer	1
47.	Zonal Education Office - Vadamaradchchi	Administrative Officer	1
48.	Zonal Education Office - Thenmaradchchi	Administrative Officer	1
49.	Zonal Education Office - Islands	Administrative Officer	1
50.	Zonal Education Office - Kilinochchi South	Administrative Officer	1
51.	Zonal Education Office - Kilinochchi North	Administrative Officer	1
52.	Zonal Education Office - Mullaitivu	Administrative Officer	1
53.	Zonal Education Office - Thunukkai	Administrative Officer	1
54.	Zonal Education Office - Mannar	Administrative Officer	1
55.	Zonal Education Office - Madhu	Administrative Officer	1
56.	Zonal Education Office - Vavuniya North	Administrative Officer	1
57.	Zonal Education Office - Vavuniya South	Administrative Officer	1
58.	Department of Provincial Sports	Administrative Officer	1
59.	Department of Provincial Local Government	Administrative Officer	1

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 Administrative Officer  
 Provincial Public Service Commission  
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60.	Department of Provincial Industries	Administrative Officer	1
61.	Department of Provincial Rural Development	Administrative Officer	1
62.	Department of Provincial Social Service	Administrative Officer	1
63.	Department of Provincial Probation & Child Care Services	Administrative Officer	1
64.	Department of Provincial Cooperative Development	Administrative Officer	1
65.	Jaffna Municipal Council	Administrative Officer	3
66.	Valvettithurai Urban Council	Administrative Officer	1
67.	Point Pedro Urban Council	Administrative Officer	1
68.	Chavakachcheri Urban Council	Administrative Officer	1
69.	Chavakachcheri Pradeshiya Sabha - Kodikamam	Secretary	1
70.	Vadamaradchy South West Pradeshiya Sabha - Karaveddy	Secretary	1
71.	Point Pedro Pradeshiya Sabha	Secretary	1
72.	Delft Pradeshiya Sabha	Secretary	1
73.	Valikamam West Pradeshiya Sabha - Chulipuram	Secretary	1
74.	Valikamam East Pradeshiya Sabha - Puththur	Secretary	1
75.	Valikamam South West Pradeshiya Sabha - Manipay	Secretary	1
76.	Valikamam North Pradeshiya Sabha - Kankesanthurai	Secretary	1
77.	Valikamam South Pradeshiya Sabha - Chunnakam	Secretary	1
78.	Velanai Pradeshiya Sabha - Velanai	Secretary	1
79.	Kayts Pradeshiya Sabha	Secretary	1
80.	Karainagar Pradeshiya Sabha	Secretary	1
81.	Nallur Pradeshiya Sabha - Kokkuvil	Secretary	1
82.	Pachchilaipalli Pradeshiya Sabha	Secretary	1
83.	Poonagary Pradeshiya Sabha - Poonagary	Secretary	1
84.	Karaichchi Pradeshiya Sabha - Kilinochchi	Secretary	1
85.	Mannar Urban Council	Administrative Officer	1
86.	Mannar Pradeshiya Sabha	Secretary	1
87.	Nanattan Pradeshiya Sabha	Secretary	1
88.	Manthai West Pradeshiya Sabha	Secretary	1
89.	Musali Pradeshiya Sabha	Secretary	1
90.	Thunukkai Pradeshiya Sabha	Secretary	1

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Administrative Officer  
Provincial Public Service Commission

91.	Puthukkudiyiruppu Pradeshiya Sabha	Secretary	1
92.	Maritempattu Pradeshiya Sabha	Secretary	1
93.	Manthai East Pradeshiya Sabha	Secretary	1
94.	Vavuniya Urban Council	Administrative Officer	1
95.	Vavuniya North Pradeshiya Sabha	Secretary	1
96.	Vavuniya South Tamil Pradeshiya Sabha	Secretary	1
97.	Vavuniya South Sinhala Pradeshiya Sabha	Secretary	1
98.	Vengalacheddykulam Pradeshiya Sabha	Secretary	1
	<b>Total</b>		<b>105</b>

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